



## **NOTICE INVITING TENDER (NIT) FOR SELECTION OF CONTRACTOR FOR PROVIDING SERVICES OF CANTEEN SERVICES FOR 2 YEARS AT PETRONET LNG LTD, KOCHI, (KERALA) INDIA**

**Petronet LNG Limited**, a company promoted by Bharat Petroleum Corporation Limited (**"BPCL"**), GAIL (India) Limited (**"GAIL"**), Indian Oil Corporation Limited (**"IOC"**) and Oil & Natural Gas Corporation Limited (**"ONGC"**), is engaged in the business of import, storage, regasification and marketing of Liquefied Natural Gas in India.

The company invites bids from prospective bidders for **"Providing Canteen Services for a Period Of Two Years"** at M/s. Petronet LNG Limited-Kochi. Bids to be submitted in accordance with the Tender Document reference no: **PLL/KOCHI/HR/SER/5874/2022-23**

The Bidder should meet the techno-commercial Bid Evaluation Criteria (BEC) as stated below and any Bidder not meeting the same will be rejected.

### **BID EVALUATION CRITERIA (BEC):**

#### **Commercial:**

1. The bidder should submit Earnest Money Deposit (EMD) for an amount of Rs. 447,100/- (Indian Rupees Four Lakh Forty Seven Thousand and One Hundred Only) in the form of Demand Draft or Bank Guarantee in favour of Petronet LNG Ltd. payable at Kochi branch. The Bank Guarantee should be from a scheduled / Nationalized bank. The bidder can submit this EMD amount through online payment (either IMPS/ RTGS/ NEFT).
2. The annual turnover of the Bidder shall be minimum of Rs. 74,52,000/- (Indian Rupees Seventy four Lakh and Fifty Two Thousand Only) during any of the financial year 2018-19, 2019-20 and 2020-21. The Bidder shall submit audited annual financial statements along with ITR copies duly signed by statutory auditor for the last 3 years.
3. Net worth of the Bidder should be positive during financial year ending 2020-21.
4. The bidder shall have minimum working capital of Rs. 14,90,000/- during financial year ending 2020-21. In the absence of minimum working capital, bidder shall provide a letter confirming the availability of line of credit for at least Rs. 14,90,000/- from bidder's bank having Net worth of not less than Rs.100 crore.

#### **Notes:-**

- a. The format for "Financial capability of bidder" (at Appendix O) shall be submitted duly signed and stamped by chartered accountant in Original.
- b. Further, copy of annual audited financial statements shall be submitted duly certified/attested by notary stamp with legible stamp.

**Technical:**

1. The Bidder should have following similar work experience (\*\*) during last Seven years, the last 7 (Seven) years shall be counted from the last day of bid submission date:

i. One (01) similar contract of value not less than Rs. 74.52 Lakh

(\*\*) *Similar Work means - The Bidder should have experience in providing Canteen services in industrial canteen.*

2. The Bidder should have experience in handling Canteen service for minimum 150 employees at a time in one location of an establishment.

3. Copy of work order and client completion certificate duly notarized must be submitted for verification of technical requirements at Sr. No.1 and 2 above.

4. The Bidder must have a valid food business operator license and registration under rule 31 of Food Safety and Standard Act 2006. The bidder shall submit documents in support of the above.

5. The Bidder must have an office presently at Kerala so as to deal with various contingencies promptly.

**Notes:-**

a) The Bidder shall submit work/service order copy(ies) and their completion certificate(s) in the support of the above **duly certified/attested by chartered engineer and notary public with legible stamp**. A submission of job completion certificate is mandatory.

*Both order copy and its completion certificate needs to certified/attested by chartered engineer along with notary public with legible stamp.*

b) If the bidder is executing rate / maintenance / service contract which is still running and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by the end user.

**Non-submission of the requisite certificates/documents shall render the bid non-responsive and shall be liable for rejection.**

**General Instruction**

For participation and more details, Interested Party (ies) can buy the Tender Document on payment of Tender fee (Non-refundable) as per details provided below:

<b>Issue of Tender Document</b>	Tender Document can be collected on any working day from 0900 hrs to 1700 hrs at the address given below:  Petronet LNG Limited, Survey No-347 (PSEZ), Puthuvypu P.O, Kochi-682508 Ph- 0484-2757701/2 E-mailid:- <a href="mailto:cnp_kochi@petronetlng.in">cnp_kochi@petronetlng.in</a> , <a href="mailto:sureshp@petronetlng.in">sureshp@petronetlng.in</a>
<b>Tender Document Fee (Non-refundable)</b>	INR 2,500.00 (Indian Rupees Two Thousand and Five Hundred Only)

<b>Mode of payment of Tender Fee</b>	<p>1.The bidders can submit the Tender Fee through online banking in the account given as below and copy of UTR/ details of transaction should be sent at the email address: <a href="mailto:cnp_kochi@petronetlng.in">cnp_kochi@petronetlng.in</a></p> <p><b>Beneficiary Name: Petronet LNG Limited, Kochi plant</b>  <b>Account Number: PLLKCHHR058742022</b>  <b>Bank Name: HDFC Bank Ltd</b>  <b>Branch Name: K G Marg, Delhi</b>  <b>IFSC Code: HDFC0000003</b></p> <p>2. The Bidder may also submit Tender Document Fee in the form of Bank Demand Draft in the name of "PETRONET LNG LIMITED" payable at Kochi.</p>
<b>Date of Sale of Tender</b>	From 13.07.2022 till 04.08.2022
<b>Date and time of Pre-Bid Meeting</b>	29.07.2022 (11:00 Hrs.) at the above mentioned address if there is no covid-19 restrictions (or through Microsoft teams)
<b>Last Date/Time of Submission of Tender document</b>	On or before 05.08.2022 (1200 Hrs.)
<b>Date/Time of Opening of Tender document</b>	On 05.08.2022 (1500 Hrs.)

The Tender Document is non-transferable and would have to be necessarily procured by the Bidding Company. The Bidding Document will be sold on receipt of application along with requisite tender fee. No tender documents will, however, be sold / issued to the bidders who are on holiday by PLL (if any) or have initiated any court proceedings , arbitration or started any litigation process against PLL. If the documents were issued inadvertently / downloaded from website, offers submitted by such bidder shall not be considered if the bidder is on holiday as stated above on the due date of Bid submission, Offer/ proposal from such bidder shall be returned. The above is with prejudice to other rights of PLL.

**Notes:**

- PLL reserves the right not to issue the tender document and/or accept or reject any or all the bids at any stage of the process and/or modify the process without assigning any reasons on its sole discretion.
- No separate notification w.r.t. this tender shall be issued in press. Interested parties to regularly visit PLL website for any updates.

Contact details are given below:

**Chief Manager (C&P)**

Petronet LNG Limited

Survey No-347 (PSEZ), Puthuvypu P.O,

Kochi-682508

Ph- 0484-2757701/2, Mob:8589001445

E-mail id:- [sureshp@petronetlng.in](mailto:sureshp@petronetlng.in); [cnp\\_kochi@petronetlng.in](mailto:cnp_kochi@petronetlng.in);

([www.petronetlng.in](http://www.petronetlng.in))