



**NOTICE INVITING TENDER (NIT) FOR SELECTION OF CONTRACTOR FOR CARRYING OUT “PROVIDING CANTEEN SERVICES FOR A PERIOD OF TWO YEARS” AT PETRONET LNG LTD, KOCHI, (KERALA) INDIA**

**Petronet LNG Limited**, a company promoted by Bharat Petroleum Corporation Limited (“**BPCL**”), GAIL (India) Limited (“**GAIL**”), Indian Oil Corporation Limited (“**IOC**”) and Oil & Natural Gas Corporation Limited (“**ONGC**”), is engaged in the business of import, storage, regasification and marketing of Liquefied Natural Gas in India.

The company invites bids from prospective bidders for “**Providing Canteen Services for a Period Of Two Years**” at Petronet LNG Limited-Kochi. Bids to be submitted in accordance with the Tender Document reference no: **PLL/KOCHI/HR&AD/SER/4837/2020-2021**

The Bidder should meet the techno-commercial Bid Evaluation Criteria (BEC) as stated below and any Bidder not meeting the same will be rejected.

**BID EVALUATION CRITERIA (BEC):**

**Commercial:**

1. The bidder should submit Earnest Money Deposit (EMD) for an amount of Rs. 4,18,000/- (Indian Rupees Four lakh and Eighteen Thousand only) in the form of Demand Draft or Bank Guarantee in favour of Petronet LNG Ltd. payable at Kochi branch. The Bank Guarantee should be from a scheduled / Nationalized bank
2. The annual turnover of the Bidder shall be minimum of Rs. 70,00,000/- (Indian Rupees Seventy Lakhs only) during any of the financial year 2016-17, 2017-18 and 2018-19. The Bidder shall submit audited annual financial statements duly signed by statutory auditor for last 3 years.
3. Net worth of the Bidder should be positive during financial year ending 2018-19.
4. The bidder shall have minimum working capital of Rs. 14 Lakh during financial year ending 2018-19. In the absence of minimum working capital, bidder shall provide a letter confirming the availability of line of credit for at least Rs. 14 Lakh from bidder’s bank having Net worth of not less than Rs.100 crore.

**Notes:-**

- a. The format for “Financial capability of bidder” shall be submitted duly signed and stamped by chartered accountant.
- b. Further, copies of annual audited financial statements shall be submitted duly certified/attested by notary stamp with legible stamp.

**Technical:**

1. The Bidder should have following similar work experience (\*\*) during last Seven years, the last 7 (Seven) years shall be counted from the last day of bid submission date:
  - i. One (01) similar contract of value not less than Rs. 70.00 Lakhs  
(\*\*) Similar Work means - The Bidder should have experience in providing Canteen services in industrial canteen.
2. The Bidder should have experience in handling Canteen service for minimum 150 employees at a time in one location of an establishment.
3. Copy of work order / client completion certificate duly notarized must be submitted for verification of technical requirements at Sr. No.1 and 2 above.
4. The Bidder must have a valid food business operator license and registration under rule 31 of Food Safety and Standard Act 2006. The bidder shall submit documents in support of the above.
5. The Bidder must have an office presently at Kerala so as to deal with various contingencies promptly.

The Bidder shall submit work/service order copy(ies) **and** their completion certificate(s) in support of the above **duly certified/attested by chartered engineer and notary public with legible stamp. A submission of job completion certificate is mandatory.**

**Non-submission of the requisite certificates/documents shall render the bid non-responsive and shall be liable for rejection.**

**General Instructions**

For participation and more details, Interested Party (ies) can buy the Tender Document on payment of Tender fee (Non-refundable) as per details provided below:

<b>Issue of Tender Document</b>	Tender Document can be collected on any working day from 0900 hrs to 1700 hrs at the address given below:  Petronet LNG Limited, Survey No-347 (PSEZ), Puthuvypu P.O, Kochi-682508 Ph- 0484-2757701/2 E-mail id:- <a href="mailto:sureshp@petronetlng.com">sureshp@petronetlng.com</a>
<b>Tender Document Fee (Non-refundable)</b>	INR 2,500.00 (Indian Rupees Two Thousand and Five Hundred Only)

<b>Mode of payment of Tender Fee</b>	<p>1.The bidders can submit the Tender Fee through online banking in the account given as below and copy of UTR/ details of transaction should be sent at the email address: <a href="mailto:sureshp@petronetlng.com">sureshp@petronetlng.com</a>, <a href="mailto:shriranga@petronetlng.com">shriranga@petronetlng.com</a></p> <p><b>Beneficiary Name: Petronet LNG Limited, Kochi plant</b>  <b>Account Number: PLLKCHHR048372020</b>  <b>Bank Name: HDFC Bank Ltd</b>  <b>Branch Name: K G Marg, Delhi</b>  <b>IFSC Code: HDFC0000003</b></p> <p>2.The Bidder may also submit Tender Document Fee in the form of Bank Demand Draft in the name of "PETRONET LNG LIMITED" payable at Kochi.</p>
<b>Date of Sale of Tender</b>	From 15.07.2020 till 10.08.2020
<b>Date and time of Pre-Bid Meeting</b>	05.08.2020 (11:00 Hrs.) at the above mentioned address if there is no covid-19 restrictions.
<b>Last Date/Time of Submission of Tender document</b>	On or before 11.08.2020 (1200 Hrs.)
<b>Date/Time of Opening of Tender document</b>	On 11.08.2020 (1500 Hrs.)

The Tender Document is non-transferable and would have to be necessarily procured by the Bidding Company.

**Notes:**

- PLL reserves the right not to issue the tender document and/or accept or reject any or all the bids at any stage of the process and/or modify the process without assigning any reasons on its sole discretion.
- No separate notification w.r.t. this tender shall be issued in press. Interested parties to regularly visit PLL website for any updates.

Contact details are given below:

**Chief Manager (C&P)**

Petronet LNG Limited  
Survey No-347 (PSEZ), Puthuvypu P.O,  
Kochi-682508  
Ph- 0484-2757701/2  
E-mail id:- [sureshp@petronetlng.com](mailto:sureshp@petronetlng.com)  
([www.petronetlng.com](http://www.petronetlng.com))