



## **NOTICE INVITING TENDER (NIT) FOR SELECTION OF CONTRACTOR FOR PROVIDING CATERING SERVICES FOR A PERIOD OF 2 YEARS AT PETRONET LNG LTD, KOCHI, (KERALA) INDIA**

**Petronet LNG Limited**, a company promoted by Bharat Petroleum Corporation Limited (“BPCL”), GAIL (India) Limited (“GAIL”), Indian Oil Corporation Limited (“IOC”) and Oil & Natural Gas Corporation Limited (“ONGC”), is engaged in the business of import, storage, regasification and marketing of Liquefied Natural Gas in India.

The company invites bids from prospective bidders for “**Providing catering Services for a period of 2 Years**” at M/s. Petronet LNG Limited-Kochi. Bids to be submitted in accordance with Tender Document reference no: **PLL/KOCHI/HR/SER/6810/2024-25**

The Bidder should meet the techno-commercial Bid Evaluation Criteria (BEC) as stated below and any Bidder not meeting the same will be rejected.

### **BID EVALUATION CRITERIA (BEC):**

#### **1. Financial:**

- 1.1 The annual turnover of the Bidder shall be minimum Rs. 77,42,000/- (Indian Rupees Seventy Seven Lakh and Forty Two Thousand Only) during any of the financial year 2020-21, 2021-22 and 2022-23. The Bidder shall submit audited annual financial statements along with ITR copies duly signed by statutory auditor for the last 3 years.
- 1.2 Net worth of the Bidder should be positive during financial year ending 2022-23.
- 1.3 The bidder shall have minimum working capital of Rs. 15,50,000/- (Indian Rupees Fifteen Lakh and Fifty Thousand Only) during financial year ending 2022-23. In the absence of minimum working capital, bidder shall provide a letter confirming the availability of line of credit for at least Rs.15,50,000/- from bidder’s bank having Net worth of not less than Rs.100 crore.

#### **Requirements for Financial Criteria: -**

- i. The format for “Financial capability of bidder” (at Appendix D) shall be submitted duly signed and stamped by chartered accountant in Original.
- ii. Further, copy of annual audited financial statements shall be submitted duly certified/attested by notary stamp with legible stamp.

#### **2. Technical:**

- 2.1 The Bidder should have following similar work experience (\*) during last Seven years; the last 7 (Seven) years shall be counted from the last day of bid submission date:
  - (a) One (01) similar contract of value not less than Rs. 74.00 Lakh **OR,**
  - (b) Two (02) similar contracts of value not less than Rs. 59.00 Lakh each **OR,**
  - (c) Three (03) similar contracts of value not less than Rs. 44.00 Lakh each

(\*) Definition of Similar Work - *experience in providing Canteen services in industrial canteen.*

2.2 The Bidder should have experience in handling Canteen service for minimum 150 employees at a time in one location of an establishment.

2.3 The Bidder must have a valid food business operator license and registration under rule 31 of Food Safety and Standard Act 2006. The bidder shall submit documents in support of the above.

### **Requirements for Technical Criteria: -**

- i. The Bidder shall submit work/service order copy(ies) and their completion certificate(s) in the support of the above duly certified/attested by chartered engineer and notary public with legible stamp. (applicable for both Sr. No. 2.1 and 2.2 of technical criteria)
  - a. Both order copy and its completion certificate needs to be certified/attested by chartered engineer along with notary public with legible stamp.
  - b. The completion certificate shall have order details like order No., completion date and completed amount very clearly.
  - c. In case bidder submit LOA or order copy and its completion certificate of PLL as work experience, certified/attested by chartered engineer and notary public with legible stamp of the PLL documents shall not be required.
- ii. The amount(s) as indicated above shall be exclusive of GST/indirect taxes for arriving at Single/ Two/ Three completed work order values.
- iii. Even in case the date of bid submission is extended, the date originally considered as reference date for experience criteria, shall remain unchanged.
- iv. If the bidder is executing rate / maintenance / service contract which is still running, and the contract value executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by the end user.
- v. A job executed by a Bidder for its own plant/projects cannot be considered as experience for the purpose of meeting requirement of BEC of the tender. However, jobs executed for Subsidiary/ Fellow subsidiary/ Holding company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice(s) duly certified by statutory Auditor of the Bidder towards payments of statutory tax in support of the job executed for Subsidiary/ fellow subsidiary / Holding company. Such Bidders to submit these documents in addition to the documents specified in the bidding documents to meet BEC.

### **OTHER MANDATORY REQUIREMENTS**

**Earnest Money Deposit (EMD)** - To be submitted along with the Techno Commercial bid:

The bidder should submit Earnest Money Deposit (EMD) for an amount of **Rs. 4,65,000/-** (Indian Rupees Four Lakh and Sixty Five Thousand Only) in the form of Demand Draft or Bank Guarantee in favour of Petronet LNG Ltd. payable at Kochi branch. The Bank Guarantee should be from a scheduled / Nationalized bank. The bidder can submit this EMD amount through online payment (either IMPS/ RTGS/ NEFT).

**Non-submission of the requisite certificates/documents shall render the bid non-responsive and shall be liable for rejection.**

## **General Instruction**

For participation and more details, Interested Party (ies) can buy the Tender Document on payment of Tender fee (Non-refundable) as per details provided below:

<b>Tender Name of work</b>	<b>PROVIDING CATERING SERVICES FOR A PERIOD OF 2 YEARS</b>
<b>Tender No.</b>	PLL/KOCHI/HR/SER/6810/2024-25
<b>Type of Bidding System</b>	Open Domestic Tender
<b>Issue of Tender Document</b>	Tender Document can be collected on any working day from 0900 hrs to 1700 hrs at the address given below: Petronet LNG Limited, Survey No-347 (PSEZ), Puthuvypu P.O, Kochi-682508 Ph- 0484-2757702/1 E-mailid:- <a href="mailto:cnp_kochi@petronetlng.in">cnp_kochi@petronetlng.in</a> ; <a href="mailto:shriranga@petronetlng.in">shriranga@petronetlng.in</a> ;
<b>Earnest Money Deposit (EMD)</b>	<b>Rs. 4,65,000/-</b> (Indian Rupees Four Lakh and Sixty Five Thousand Only)
<b>Tender Document Fee (Non-refundable)</b>	INR 1,000.00 (Indian Rupees One Thousand Only)
<b>Mode of payment of Tender Fee</b>	1.The bidders can submit the Tender Fee through online banking in the account given as below and copy of UTR/ details of transaction should be sent at the email address: <a href="mailto:Cnp_kochi@petronetlng.in">Cnp_kochi@petronetlng.in</a> ; <a href="mailto:shriranga@petronetlng.in">shriranga@petronetlng.in</a> ;  <b>Beneficiary Name: Petronet LNG Limited, Kochi plant</b> <b>Account Number: PLLKCHHR068102022</b> <b>Bank Name: HDFC Bank Ltd</b> <b>Branch Name: K G Marg, Delhi</b> <b>IFSC Code: HDFC0000003</b>  2. The Bidder may also submit Tender Document Fee in the form of Bank Demand Draft (DD) in the name of "PETRONET LNG LIMITED". DD shall be payable at Kochi.
<b>Date of Sale of Tender</b>	From 19.06.2024 till 16.07.2024 <b>Notes:-</b> After submission of requisite amount of Tender fee, Bidder will email the receipt of the same on <a href="mailto:cnp_kochi@petronetlng.in">cnp_kochi@petronetlng.in</a> ; and <a href="mailto:shriranga@petronetlng.in">shriranga@petronetlng.in</a> along with their GST Certificate & PAN copy. PLL will issue the Tender document in soft form to the Bidder accordingly.
<b>Date and time of Pre-Bid Meeting</b>	On 09.07.2024 at 11:00 Hrs  The Pre-Bid Meeting shall be conducted online, Bidder interested in attending the Pre-Bid meeting has to send its written request through email on <a href="mailto:cnp_kochi@petronetlng.in">cnp_kochi@petronetlng.in</a> ; <a href="mailto:shriranga@petronetlng.in">shriranga@petronetlng.in</a> on or before 08.07.2024. PLL will send the link for joining the meeting accordingly.
<b>Last Date/Time of Submission of Tender document</b>	On or before 16.07.2024 (1200 Hrs.)
<b>Date/Time of Opening of Tender document</b>	On 16.07.2024 (1500 Hrs.) (Technical bid)

The Tender Document is non-transferable and would have to be necessarily procured by the Bidding Company. The Bidding Document will be sold on receipt of application along with requisite tender fee. No tender documents will, however, be sold / issued to the bidders who are on holiday by PLL (if any) or have initiated any court proceedings, arbitration or started any litigation process against PLL. If the documents were issued inadvertently / downloaded from website, offers submitted by such bidder shall not be considered if the bidder is on holiday as stated above on the due date of Bid submission, Offer/proposal from such bidder shall be returned. The above is with prejudice to other rights of PLL.

**Notes:**

- PLL reserves the right not to issue the tender document and/or accept or reject any or all the bids at any stage of the process and/or modify the process without assigning any reasons on its sole discretion.
- No separate notification w.r.t. this tender shall be issued in press. Interested parties to regularly visit PLL website for any updates.

Contact details are given below:

**Sr. Manager (C&P)**

Petronet LNG Limited

Survey No-347 (PSEZ), Puthuvypu P.O,

Kochi-682508

Ph- 0484-2757702 / 1 , Mobile: 8590 600 818

E-mail id:- [cnp\\_kochi@petronetlng.in](mailto:cnp_kochi@petronetlng.in); [shriranga@petronetlng.in](mailto:shriranga@petronetlng.in)

([www.petronetlng.in](http://www.petronetlng.in))