

VIJANDER KUMAR GUPTA  
138 TYPE II FLATS  
MINTO ROAD  
NEW DELHI  
PIN 110002

**If undelivered please return to :-**

**KARVY COMPUTERSHARE PRIVATE LIMITED**

**(Unit : Petronet LNG Limited)**

**Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial  
District, Nanakramguda, Hyderabad - 500 032**

**Tel: 040-67162222, Fax :040-23001153**

**Email: [einward.ris@karvy.com](mailto:einward.ris@karvy.com)**

**Website: [www.karvy.com](http://www.karvy.com)**

**Ref: PLL/PAN/3267**



**Petronet LNG Limited**

World Trade Centre, First Floor, Babar Road, Barakhamba Lane, New Delhi- 110001  
Tel: 011-23411411, Fax: 011-23472550, Email: investors@petronetlng.com, Website: www.petronetlng.com  
CIN: L74899DL1998PLC093073

**IMPORTANT & URGENT**  
**FOR YOUR IMMEDIATE ACTION**

Ref: PLL/PAN/3267/

Date : 10th September, 2018

VIJANDER KUMAR GUPTA  
138 TYPE II FLATS  
MINTO ROAD  
NEW DELHI  
PIN 110002

Dear Shareholder(s),

**Sub : Mandatory updation of PAN and Bank details**

Please refer to our earlier communication dated 31st May, 2018 pursuant to SEBI circular dated 20th April, 2018 regarding mandatory updation of PAN and Bank Account details against your shareholding in the Company in physical form.

We are once again requesting that shareholders whose ledger folios do not have or having incomplete details with regard to PAN and Bank Account Details are required to compulsorily furnish the details to Registrar and Share Transfer Agent (RTA) of the Company /to the Company itself for registration in the respective folio(s).

In view of the above, Shareholder(s) holding shares in physical form are requested to update the PAN and / or complete Bank Account details to the respective folio(s) at earliest to avoid any inconvenience in future so that the investments held by you will be fully protected with proper KYC compliance.

**Action Required:**

You are requested to submit the following documents to update the records immediately on receipt of this letter, if the same has not been updated yet:

- Enclosed format duly filled in and signed by all the shareholders.
- Self-attested copy of PAN Card of all the holders.
- Cancelled Cheque leaf showing name of the Account Holder (if name is not printed, self-attested copy of the bank pass book showing name of the Account Holder).
- Address proof (self-attested Aadhaar-card)

This communication has been issued pursuant to circular issued by SEBI dated 20th April, 2018 and 16th July, 2018 in order to inform the Shareholders about mandatory updation of PAN and Bank Account details against your shareholding in the Company in physical form and sensitise them about the impact of the same on KYC compliance.

The matter may, therefore, be treated as Most Urgent and Important, in your own interest.

For further clarifications or assistance, you may write to us at:

(i) **Mr. S. V. Raju, DGM**  
**Unit:Petronet LNG Limited**  
**Karvy ComputersharePrivate Limited**  
Karvy Selenium Tower B,Plot 31-32, Gachibowli Financial  
District, Nanakramguda,Hyderabad - 500 032.  
Email ID: raju.sv@karvy.com  
Tel:040-6716 2222 / 1800-345-4001

(ii) **Mr. Rajan Kapur**  
Vice President - Company Secretary  
**Petronet LNG Limited**  
World Trade Centre, First Floor, Babar Road,  
Barakhamba Lane, New Delhi - 110001  
Email ID:investors@petronetlng.com  
Tel: 011-23411411

Thanking you,

Yours faithfully,  
For **Petronet LNG Limited**

**Sd/-**  
**(Rajan Kapur)**  
**Vice President - Company Secretary**

Encl: as above

**FORMAT FOR FURNISHING THE PAN AND BANK DETAILS**

Reference No: PLL/PAN/3267

To  
Karvy Computershare Private Limited  
Karvy Selenium Tower B, Plot 31-32,  
Gachibowli, Financial District, Nanakramguda,  
Hyderabad - 500 032

Dear sir,

**Unit: Petronet LNG Limited**

I/ We furnish below our folio details along with PAN and Bank Account details for updation and confirmation of doing the needful. I/we are enclosing herewith the self-attested copies of PAN cards of all the holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card as required for updation of the details:

<b>Folio No.</b>	
<b>Address of the 1st named shareholder as per the share certificate</b>	
<b>Mobile No</b>	
<b>E-Mail id</b>	

<b>Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)</b>			
<b>Name of the Bank</b>			
<b>Name of the Branch</b>			
<b>Account Number (as appearing in your cheque book)</b>			
<b>Account Type (Saving / Current / Cash Credit)</b>	<b><u>10 - Saving</u></b>	<b><u>11 - Current</u></b>	<b><u>13 - Cash Credit</u></b>
<b>9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification</b>			
<b>11 Digit IFSC Code</b>			

	<b>PAN No</b>	<b>Name</b>	<b>Signature</b>
<b>FirstHolder :</b>			
<b>JointHolder1 :</b>			
<b>JointHolder2 :</b>			

**Date:**

**Place:**

**Note:** The above details will not be updated if the said documents are not attached and not duly signed by all the shareholder(s).